



'...I have many people in this city.' ACTS 18:10

### Standing Order Mandate

Name ..... Address .....

Your bank's name and address .....

Sort code ..... Account number .....

#### Instructions to Bank:

Please pay the sum of £..... monthly / quarterly / annually (*delete as appropriate*) commencing on ..... (*insert date you wish payments to commence*) to Royal Bank of Scotland, Edinburgh North Bridge Branch, 31 North Bridge, Edinburgh EH1 1SF for the credit of St Columba's Free Church of Scotland, sort code 83-34-00, Account Number 00705320.

Signature .....

Date .....

Please see important notes overleaf

### Gift Aid Declaration

Surname ..... First Names .....

Address .....

Post code .....

I wish the congregation of St Columba's Free Church of Scotland, Edinburgh (Scottish charity number SC016551) to treat all donations I have made to them in the last six years and all donations I make to them from the date hereof as Gift Aid Donations and to reclaim the tax until I notify you otherwise.

Signature ..... Date .....

**Note:** – You must pay an amount of Income Tax and/or Capital Gains tax for each tax year which is at least equal to the amount of tax that St Columba's will reclaim on your donation in the tax year

Once you have completed and signed the standing order mandate and, if applicable, the gift aid declaration, please return the completed page in the reply paid envelope enclosed.

**Note:-**

*The approximate annual cost of the Pastoral and Outreach Worker post is £25,000. This includes: salary, national insurance contributions, expenses, employers costs and so on.*

*All funds received will be applied first towards salary costs, national insurance contributions and associated expenses. In the event of a surplus arising, such funds will be applied towards activities associated with pastoral and outreach work. Thereafter, any funds remaining will be applied to the general funds of St Columba's.*

*The Deacons Court will provide a regular update to all donors on the work of the project together with a financial update.*

*Gift aid:- St Columba's will reclaim 25p of tax on every £1 you give. The Government will pay to St Columba's an additional 3p on every £1 you give until 5<sup>th</sup> April 2011. If you pay income tax at the higher rate, you must include all your gift aid donations on your self assessment tax return if you want to receive the additional tax relief due to you. You must notify St Columba's if you: wish to cancel the declaration; change your name or home address; or no longer pay sufficient tax.*